

**WESTVIEW BAPTIST CHURCH
OF LONDON**



TITLE: Summer Media Student

REPORTS TO: The Ministry Assistant and Christian Education Specialist

SUMMARY OF DUTIES: We are seeking a summer student who is interested in multimedia and technology to support the tech needs at Westview this Summer. This position will be 30 hours per week with a planned start date of July 4th for 8 weeks. Applications are being accepted until June 7th, 2023.

ACCOUNTABILITY:

- Employee will be supervised and accountable to the Ministry Assistant and/or Christian Education Specialist and will meet weekly for personal input, direction and mentoring opportunities relating to the job and to help build up the individual's skills.
- Occasional mentoring opportunities will also be made available with the churches volunteer technology team at Westview.

TASKS AND RESPONSIBILITIES:

- Prepare media presentations for Sundays and work on Live streaming the service
- Learn to use the sound and AV system and varying computer systems and programs
- Database input
- Create videos to be shared online or during Sunday mornings
- Research new media that can be incorporated into use
- Run media for Children's Summer Camp
- Take photos to promote church activities including summer camp

EXPERIENCE/REQUIREMENTS:

- Must have a completed Police Vulnerable Sector Check if 18 or older.
- Prefer experience volunteering or working with media and technology
- Respect basic Christian principles and Westview Baptist Church's Statement of Faith and submit to the authority therein
- Must have access to a computer and internet in case the employee needs to work from home
- Prefer student who plans to, or is studying in areas relating to technology, photography and/or media.

SEND RESUME AND COVER LETTER TO: Westview Baptist Church, 1000 Wonderland Rd. S; London, Ontario; N6K 3S4 or email to tina@westviewbaptist.ca